**National/Regional Emergency Organizational Planning Flowchart**

**STATUS:** Organization is facing a catastrophic cash shortage

1. Will funding and/or operations likely resume after resolution of the emergency?
   - Yes
   - No
   - Maybe

2. Consider a temporary shutdown of operations
   - Considerations include minimizing staff, curtailing expenses, planning for continuity
   - Visit 501 Commons’ guide for temporary closure

3. Would additional funding keep your organization viable in the next 90 days?
   - Yes
   - No
   - Yes/Maybe

   - Explore CARES Act SBA loan/grant options for nonprofits
   - Paycheck Protection Program
   - Retain 75% of employees 8 weeks after loan? (Eligible for forgiveness)

   - Explore alternative options such as colocation with other nonprofits and asset acquisition from agencies undergoing dissolution proceedings

4. Visit 501 Commons’ guides for dissolution in OR & WA

5. Visit 501 Commons’ guide for temporary closure

6. Economic Injury Disaster Loan

7. Contact jennyl@501commons.org for technical assistance or visit 501 Commons guidelines for CARES Act loan applications

**Financial Analysis to determine likelihood of sustaining services and retaining staff**