

VOLUNTEER POSITION DESCRIPTION

Website Developer

Reports to Volunteer Coordinator



Position purpose: This is a great opportunity for someone who is passionate about a career in Information Technology and is perfect for someone who is looking to help LGBTQ youth find needed support through the Lambert House website. The primary purpose of this position is to build and maintain the Lambert House website so that it meets the needs of all our constituents, including youth, parents, funders, donors, and service providers. You will be able to take great pride in helping us connect LGBTQ youth with the services they need.

Duties and responsibilities:

- Re-design, code and publish website based on organizational needs
- Create visually appealing pages that feature user-friendly design and clear navigation
- Design and develop the front-end and back-end components
- Maintain the website, or teach staff how to do so

Skills:

- Knowledge of current web standards
- Understanding of the needs and challenges in developing a community website
- Understanding of site architecture, usability, and basic interface design principles
- Familiarity with common web design platforms such as Squarespace and Weebly

Qualifications:

- Interested in the welfare of LGBTQ youth
- Computer Science, Web or Multimedia degree; or equivalent work experience
- Experience in front- and back-end web development, coding, or managing online content.
- Experience in taking websites from the very beginning of the design process all the way through implementation
- Excellent written and oral communication skills, attention to detail, and the ability to work independently
- Passion for and commitment to Lambert House's philosophy and mission, as well as social justice issues particularly pertaining to LGBTQ youth in Seattle

Time Commitment: Minimum commitment is through to the implementation of a new Lambert House website; longer commitment may be desired.

Not only could you bring your existing skills to your volunteer time at Lambert House, might strengthen skills that you use in your professional life. Volunteering with us can also provide you with the sense of satisfaction that you are making a difference!

Approved by	Ken Shulman
Date updated	1/7/16
Updated or New	Updated by DSkye